Port Mansfield Chamber of Commerce

Special Board of Directors Meeting – Minutes

Wednesday, August 26,2026 – 4:30 p.m.

Call to Order

The Special Board of Directors Meeting of the Port Mansfield Chamber of Commerce was called to order at 4:35 p.m. by President Kathy Acosta.

Attendance:	**Absent**
_X_ Kathy Acosta	___A__ Amanda Steffen
_X_ Daryl Salinas	___A__ Matt Steffen
_X_ Allen Price	___A_ Alysa Canfield
_X_ Amber Heap	___A Melissa Murphy
_X_ James Dunks	

A quorum was present.

Purpose of Meeting

President Kathy Acosta stated that the purpose of the special meeting was to obtain Board approval of the President's appointment of the Budget & Finance Committee
Chair.

The Board was advised that the Chamber Bylaws provide for a Budget & Finance Committee responsible for financial oversight, financial projections, and presenting a financial summary and proposed budget for consideration prior to the end of the Chambers fiscal year on September 30. The Treasurer is to work closely with the Budget & Finance Committee.

Budget & Finance Committee Chair – Approval of President's Appointment

President Acosta stated that Kennedy had agreed to serve and briefly summarized her nonprofit, financial, budgeting, bylaws and organizational experience**.**
Discussion: Board asked committee consists of who, and for what duration this committee is needed. Asked if this should wait until after elections and was advised this is per bylaws. Tournament Budget is separate
A motion was made by **Amber Heap** and seconded by **James Dunks** to approve the President's appointment of **Rhonda Kennedy** as Chair of the Budget & Finance Committee.
Vote:
In Favor: 3 The motion **Passed**
Opposed: 2
Abstained: 0

Budget Timeline

The Board was advised that the proposed Budget is scheduled to be presented for consideration and approval at a separate Board meeting on September 29,2026. Prior to the end of the fiscal year on September 30. This meeting will be held separately from the Annual Election Meeting scheduled for the same day.

Adjournment

There being no further business within the stated purpose of the special meeting, a motion to adjourn was made by Amber Heap and seconded by Daryl Salinas.

The motion carried, and the meeting was adjourned at 4:50p.m.
Minutes prepared by: DCollins 08/26,2026